



Jassim Transport & Stevedoring Co. K.S.C.C.

HR DEPARTMENT

JOB DESCRIPTION

Job Summary

Ref No	HRD/JP/2019/003
Job Title	Accountant
Educational Qualification	University/Graduate in Accountancy or related field
Experience	<ul style="list-style-type: none">• To check all the expenses related to manpower like, residency renewal, health insurance, license• To verify & process the payment for telephone/mobile bills• Sending the sub-contract bill to the concerned for verification• Reconciliation of Accounts for closing purpose
Other Skills	Excellent computer skills, particularly with MS Office, Oracle
Language Skills	Speak, Read, and Write in English / Arabic added value

Interested candidates please send your CV to careers@jtckw.com